## STATE BOARD OF ELECTIONS STATE OF ILLINOIS

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January 20, 2006

Dear Political Committee:

Your committee is obligated to file under the Illinois Act to Regulate Campaign Financing, Public Act 78-1183.

Report Type: Pre-election Report of Campaign Contributions Report Period: January 1, 2006 through February 19, 2006 Filing Period: February 21, 2006 through March 7, 2006

Election Date: March 21, 2006

For political committees created during the reporting period, the reporting period begins with the date of creation and continues through the end of the reporting period.

Reports may be filed in either the Springfield or Chicago offices at the addresses above or via electronic filing. The Board must receive this report by 5:00 p.m. when filing on paper or by 11:59:59 p.m. when filing electronically on the last day of filing. Reports that are postmarked **more** than 72 hours prior to the filing deadline will be considered a timely filing even if received after the deadline. Faxed reports will not be accepted. **Reports mailed to us using the provided 9x12 envelopes will require extra postage.** 

If your committee is a State & Local or Local committee, you are required to file a copy of this report with the office of the County Clerk in <u>each</u> county in which your Committee is active. However, if you file this report electronically and your County has opted to participate in the Electronic Filing Waiver Program you will not be required to submit a copy of the report to the County clerk. For a complete listing of all counties that are participating in the Electronic Filing Waiver Program please go to the SBE website at <a href="https://www.elections.il.gov">www.elections.il.gov</a> to see if your county is participating.

If the Board does not receive this report on time, the Board will issue an order assessing a civil penalty not to exceed \$5,000. For statewide offices the civil penalty may not exceed \$10,000.

Items to be reported on the D-2 form include the reporting period, beginning funds available, Section A "Receipts", and Parts 6 and 7 in Section B "Expenditures". This report must be dated and signed by the committee treasurer, or for a candidate committee, by the treasurer or the candidate. If this committee will not participate in this election, the committee should file a D-2 form indicating 'Non-Participation'. Remember that any committee that has \$10,000 or more in receipts, expenditures, or a balance at any time during the reporting period, must file its disclosure report electronically. Furthermore once a committee has qualified to file electronically, all subsequent reports must also be filed electronically.

Contributions of more than \$500 in aggregate from one source, received between the closing date of the pre-election reporting period and the day of the election (**February 20, 2006 through March 20, 2006**), must be reported on a Schedule A-1 within two business days of receipt. A Schedule A-1 is included.

I invite you to use our website whenever possible. You will find all of your required forms available for printing, plus all of the agency pamphlets relating to your reporting requirements. Many of the answers to your questions can be found by looking in these campaign disclosure pamphlets. I also urge you to file your reports electronically. Filing electronically is safe, fast, and accurate. The electronic service is available 24 hours a day and 7 days a week in your office or the convenience of your home. Our website address is: <a href="https://www.elections.il.gov">www.elections.il.gov</a>.

My staff and I are available to answer any questions you may have.

Sincerely,

Rupert T. Borgsmiller
Director, Campaign Disclosure